

STATE OF LOUISIANA

OFFICE OF STATE INSPECTOR GENERAL



LOUISIANA WORKFORCE COMMISSION

Date Released:

October 27, 2008

File No. 1-08-0025

STATE OF LOUISIANA
OFFICE OF
STATE INSPECTOR GENERAL



LOUISIANA WORKFORCE COMMISSION

Stephen B. Street, Jr.
State Inspector General

A handwritten signature in blue ink, appearing to be "Bobby Jindal", is written over a horizontal line.

Approved by:
Governor Bobby Jindal

October 15, 2008

File No. 1-08-0025

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BOBBY JINDAL
GOVERNOR



STEPHEN B. STREET, JR.
STATE INSPECTOR GENERAL

State of Louisiana
Office of the Governor
Office of State Inspector General

October 15, 2008

Honorable Bobby Jindal
Governor of the State of Louisiana
P.O. Box 94004
Baton Rouge, LA 70804-9004

Re: Case No. 1-08-0025

Dear Governor Jindal:

This report addresses concerns raised about an employee of the Louisiana Workforce Commission (LWC) who used state employees under his supervision to perform work for his private law practice. The report includes four recommendations that if implemented would improve the operations of the agency.

We provided drafts of the report to LWC Executive Director Tim Barfield and to the employee. Their written responses are included as Appendix A.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephen B. Street, Jr.", written over the typed name and title.

Stephen B. Street, Jr.
State Inspector General

SBS/tab

Enclosure

Executive Summary

Michael Harris, an employee of the Louisiana Workforce Commission (LWC), formerly known as the Louisiana Department of Labor (LDOL), improperly used state employees under his supervision to perform work for his private law practice. The employees were on state time while performing the work for Mr. Harris. Mr. Harris then signed time sheets attesting that the employees had worked full eight-hour days.

In addition, Mr. Harris received over \$1,200 in state compensation for work that was not performed because he was absent from work handling business related to his private law practice and working as a hearing committee member with the Louisiana Attorney Disciplinary Board (LADB). He then signed and submitted time sheets attesting that he had worked full eight-hour days.

Mr. Harris has been and remains actively engaged in his private law practice. When Mr. Harris began employment with LWC, he signed a form attesting that he was not engaged in any type of employment other than with LWC. Although LWC policy requires employees to request approval from their appointing authority prior to engaging in any outside business or professional activity, Mr. Harris did not obtain approval to engage in a private law practice.

Background

On September 12, 2005, Michael Harris, an attorney licensed in Louisiana since 1989, was hired as Program Director of the Incumbent Worker Training Program (IWTP) division of LWC. He is a full-time, classified employee expected to work 40 hours per week. Classified employees accrue leave time at a specified rate and are required to submit leave requests when they are absent. Employees without sufficient leave time to cover their absences may be required to take leave without pay. When an employee leaves state service, he is paid his hourly rate of pay for up to 300 unused annual leave hours. An employee can be paid a reduced amount for any remaining annual and sick leave balances, or apply the leave balances to his years of service for retirement benefit purposes.

Upon being hired, Mr. Harris signed a form stating that he was not “engaged in any type of employment other than with LWC,” that he was not a participant “in any way in a private business or professional activity,” and that he was not “a volunteer worker or a non-paid participant of any outside activity.” He signed this form with the written understanding to “immediately report any status change in activity related” to the answers provided. Mr. Harris never reported any changes in the status of his answers.

LWC Personnel Policy Number 4 addresses employees’ participation in “outside business or professional activities” and “employment in private enterprise.” The policy requires employees to “request approval through channels from the appropriate appointing authority if already engaged in, or prior to engaging in, an outside business or professional activity.” The policy also prohibits performing “any services related to an approved outside business or professional activity

during the regular working hours established for his/her departmental position.” Mr. Harris did not list a private law practice on his application for employment with LWC either.

Scope and Methodology

We conducted our investigation in accordance with Principles and Standards for Offices of Inspector General as promulgated by the Association of Inspectors General.

The scope of the investigation was limited to Mr. Harris’ use of state employees for private work while on state time and Mr. Harris being paid for times that he was away from work without submitting leave.

Our investigation included the following:

1. Interviews with LWC officials, current and former LWC employees, and employees of the Baton Rouge City Court and Nineteenth Judicial District Court;
2. Review of LWC attendance records, payroll records, and policy & procedures;
3. Review of LWC employees’ e-mail records; and
4. Review of pertinent non-LWC records.

Improper Use of State Employees

In addition to his duties at LWC, Mr. Harris operates a private law practice. He has an office which he shares with his father, who is also an attorney. However, he does not employ a legal secretary at his private office.

Information obtained during the course of our investigation indicates that Mr. Harris directed at least three LWC employees under his supervision to perform work related to his private law practice during regular work hours at LWC. The three employees prepared legal documents at Mr. Harris’ request while being paid with public funds. They typed the documents as Mr. Harris directed and either printed them out or sent them to him as attachments via the LWC email system. Mr. Harris did not pay the state employees to perform the private legal work and did not require them to take leave from their regular jobs to do so. One of the employees stated that she has stayed after normal work hours to complete private work for Mr. Harris but received no additional compensation. She stayed after hours to complete the private work because it would have put her behind in her regular work had she done it during normal working hours. The other

employees reported doing private work for Mr. Harris while on their break times with no additional compensation.

LWC employee Jackie Dennis stated that Mr. Harris began asking her to perform work related to his private legal practice soon after he joined the IWTP division in 2005. She estimated that she has prepared at least 20 private legal documents at Mr. Harris' direction since then. The documents include Disciplinary Board findings, interrogatories, answers to interrogatories, pre-trial inserts, answers to suits, and requests for production of documents for Mr. Harris' private clients. Mr. Harris also directed her to greet his private clients who arrived at the IWTP office to meet with him during regular work hours. In addition, Mr. Harris gave her items to hold and give to clients who came to the IWTP office to pick them up.

Ms. Dennis was unable to estimate the amount of time she spent working on private legal tasks assigned to her by Mr. Harris during her regular LWC work hours. Since she received a promotion and moved to a new desk in December 2007, Mr. Harris has not asked her to assist him with any of his private work.

On April 30, 2008, Mr. Harris directed LWC employees Lashanta Vance and Denise Anderson to type private legal documents pertaining to the same matter, "*Craig and Consuela Harris versus Dawn Wilson, et al.*" Ms. Vance typed interrogatories and Ms. Anderson typed a request for production of documents. Both employees stated that Mr. Harris provided them with an already typed document and instructed them to re-type it exactly as it appeared and then email it to him. Ms. Vance stated that she typed her document during her morning break because she realized that it was "something personal" that would be improper to work on during normal working hours. She printed the document on legal size paper and hand-delivered a copy to Mr. Harris as well as emailing the new version to him.

Ms. Anderson stated that she typed her document during her lunch hour, which is from 1:00 PM until 2:00 PM because of the amount of IWTP work she had to do. However, she sent Mr. Harris an email with the typed document attached at 10:14 AM on April 30, 2008. Six minutes later, she sent him another email which stated, "don't use the first one use this one made corrections." The timing of Ms. Anderson's emails would indicate that she performed work for Mr. Harris' private legal practice outside her lunch hour. Both Ms. Vance and Ms. Anderson were being paid with public funds while performing the private legal work for Mr. Harris.

A fourth LWC employee, Tara Bennett, prepared two sets of address labels for Mr. Harris' wife, who needed the labels as part of her work to obtain a doctoral degree. The labels were typed on a state computer and emailed to Mr. Harris via the LWC email system. Ms. Bennett stated that Mr. Harris asked her to do the work but Mr. Harris does not recall doing so.

All four employees stated that they complied with Mr. Harris' request because he was their boss. Mr. Harris stated that he involved the state employees in his private work to avoid upcoming deadline dates in the cases. He admitted that the timesheets his subordinates filed for the days that they performed private

work for him contained false representations of their work times. By allowing his subordinates to receive payment or compensation for services not actually rendered, Mr. Harris may have violated Louisiana law.¹

Court Appearances During Office Hours

Court documents and individuals involved in private legal cases with Mr. Harris indicate that he appeared in court on behalf of private clients on at least four occasions in East Baton Rouge Parish during regular LWC work hours. Mr. Harris stated to us that if he performed private legal work during LWC hours, he would have submitted a leave slip for that time. However, he did not submit leave requests on any of these four occasions.

On July 18, 2007, a pre-trial conference was held in the case of *“Tanya Williams versus the East Baton Rouge Parish Sheriff’s Office, et al.”* Mr. Harris appeared as the attorney for Ms. Williams. He did not sign a Case Management Schedule form on that date but an opposing counsel in the case documented that Mr. Harris was present for the conference, which was scheduled for 9:15 AM.

According to records in Judge Kay Bates’ office, Mr. Harris appeared on March 27, 2008, as the plaintiff’s attorney in the matter of *“Amanda Whitten vs. James Harbin.”* Judge Bates’ secretary recorded Mr. Harris’ presence on a document in the judge’s file, and Judge Bates confirmed that Mr. Harris was present on that date.

Mr. Harris appeared on behalf of Tanya Williams again on June 3, 2008, for a Status Conference set for 9:00 AM. On this date, Mr. Harris signed his name on the Case Management Schedule form to verify his presence.

Mr. Harris stated to us that he files his own documents at the courthouse after normal LWC working hours because the Clerk of Court’s Office is open until 5:30 PM. However, at 3:42 PM on November 2, 2006, an answer to a suit was filed into the record of the Baton Rouge City Court in the matter of *“Arrow Fence Company versus Richard Ward.”* The document, which had been typed by Ms. Dennis, was signed by Michael L. Harris as the attorney representing Mr. Ward. Mr. Harris confirmed that he filed the document into the court record during his normal work hours. He reported on his timesheet that he worked a full eight-hour day and claimed no leave on that date.

Mr. Harris did not request official leave from LWC while handling private legal matters on the aforementioned dates. He reported on his timesheets to have worked eight hours on each day without taking any leave. Public funds were paid to Mr. Harris during the times when he was handling these private legal matters during normal work hours. By submitting timesheets claiming time not

¹ La. R.S. 14:138, Public Payroll Fraud. No public officer or public employee shall carry, cause to be carried, or permit to be carried, the name of any person as employee, or shall pay any employee, with knowledge that such employee is receiving in payment or compensation for services not actually rendered or for services grossly inadequate for such payment or compensation.

actually worked and accepting payment for services not actually rendered, Mr. Harris may have violated Louisiana law.²

Louisiana Attorney Disciplinary Board Work

When Mr. Harris began working at LWC, he was already acting as a hearing committee member for the LADB. The LADB hears cases brought against attorneys in the state who have been accused of violating rules of professional conduct. He stated that his work with the LADB is voluntary and the only compensation he receives is continuing legal education, mileage reimbursement and lunch. Mr. Harris stated that he verbally informed his supervisor of his LADB duties when he was hired at LWC. According to that supervisor, Mr. Harris was allowed to do the LADB work as long as it did not interfere with his regular duties and as long as he took leave to do so. He was required to take leave when doing LADB work because the LADB hearings are unrelated to any function of the LWC. Mr. Harris' second supervisor at LWC also stated that Mr. Harris was instructed to take leave whenever he was away on LADB business. Mr. Harris contends that both of these supervisors were aware of his LADB work and permitted him to do the work without taking leave.

According to LADB records, Mr. Harris participated in four disciplinary hearings between 2006 and 2008. He used no official leave from LWC when he attended the hearings but reported on his timesheets that he worked full eight-hour days on those dates. He also directed at least two subordinate state employees to assist him in preparing documents that he needed for LADB purposes. From 2006 through 2008, Mr. Harris received at least \$1,000 in public funds on days that he attended LADB functions without reporting leave on his timesheets.

A timekeeper in the IWTP division stated that she has on many occasions entered hours into the payroll system for Mr. Harris that she knew were inaccurate. The hours that she entered were provided to her by Mr. Harris. She also observed that he did not submit leave request forms for times that she knew he was absent. Mr. Harris stated that he has worked enough unpaid overtime to compensate for the times that he performed private legal work during normal work hours at LWC. However, he failed to document the unpaid overtime or the private work in order to offset one with the other.

By accepting payment or compensation for services not actually rendered and allowing his employees to accept payment for services not actually rendered, Mr. Harris may have violated Louisiana law (La. R.S. 14:138). He also submitted timesheets claiming that he worked eight hour days when he was actually absent, which also may be a violation of Louisiana law (La. R.S. 14:133).

² La. R.S. 14:133 Filing or Maintaining False Public Records. The filing or depositing for record in any public office or with any public official, any document containing a false statement or false representation of a material fact. La. R.S. 14:138 Public Payroll Fraud, is committed when any person shall knowingly permit his name to be carried on any employment list or payroll for any payment or compensation from the state, for services not actually rendered by himself, or for services grossly inadequate for the payment or compensation received or to be received.

Conclusions:

1. Mr. Harris may have violated Louisiana Law when he used state employees under his supervision to perform private work for him while the employees were on state time and by submitting timesheets certifying that those employees worked full eight-hour days.
2. Mr. Harris may have violated Louisiana Law by submitting timesheets claiming time not actually worked and accepting payment for services not actually rendered.

Recommendations:

1. LWC should take steps to ensure that it is aware of any involvement by its employees in private business or professional activity, and that such employees do not conduct private business during regular work hours without submitting leave, or use state employees under their supervision to do so. Regularly updating each employee's outside employment certification may assist LWC management in preventing such abuses of state resources in the future.
2. LWC employees should be encouraged to alert management when other employees violate department policy or state law. We found that LWC employees were aware that Mr. Harris was performing private work during regular LWC work hours. Initiating a system to confidentially report such improper activity may bring management's attention to such problems at an earlier stage.
3. LWC should seek restitution from Mr. Harris for the time that he was absent from work without taking the appropriate leave. The value of the time that we were able to specifically document was calculated to be at least \$1,261.
4. LWC should consider taking appropriate disciplinary action against Mr. Harris, up to and including termination, for what appear to be violations of state law and department policy.

APPENDIX A

Responses

Executive Director Tim Barfield



Louisiana Workforce Commission

Bobby Jindal
Governor

Tim Barfield
Executive Director

OFFICE OF THE EXECUTIVE DIRECTOR

October 13, 2008

Mr. Stephen B. Street, Jr.
State Inspector General
Office of State Inspector General
P.O. Box 94095
Baton Rouge, LA 70804-9095

Dear Mr. Street:

Thank you for the opportunity to respond to your draft report regarding Michael Harris. As you know, while you were investigating this matter, and in deference to your investigation, we refrained from conducting a parallel investigation of our own. Moreover, while he asserts certain clarifications and does not concur with all of your detailed factual findings, Mr. Harris does not dispute your major findings and acknowledges his carelessness and errors in judgment. Accordingly, we see no reason to conduct any further investigation.

From the standpoint of corrective and preventative action by the Louisiana Workforce Commission, we agree that agency employees should not do outside work on state time and that supervisors should not use their employees to do such work. Personnel Policy No. 4 and the related certification of outside activities were steps taken to prevent such incidents. Consistent with your recommendations, we will revise and re-issue our policy and procedures to clarify the activities prohibited, require periodic reporting about such outside activities and encourage the reporting of violations. We will finalize this within two weeks.

With respect to Mr. Harris, he will reimburse LWC in the amount of \$1,261 and agree to comply with Personnel Policy No. 4, as revised. Specifically, he will agree to refrain from using state employees to perform private work while on state time, from submitting inaccurate timesheets for any LWC employee, including himself, and from accepting payment for services not actually rendered. As of October 6, 2008, Mr. Harris is being reassigned to another position. In the short run, he will not have any significant management responsibilities, and before undertaking any such duties in the future will be required to have appropriate training. My decision is based on his personal acknowledgement of the major findings and the gravity of his mistakes (prior to my making a decision on disciplinary action), my personal knowledge and other evidence of his service to our agency outside of hours submitted on timesheets, and my personal

Mr. Stephen B. Street, Jr.
Michael Harris Report
Page 2

belief that, with proper coaching, he has the attitude, work ethic and experience to add significant value to LWC going forward.

Trey LeBlanc, my chief of staff, is the contact person responsible for our corrective action plan.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tim Barfield', with a stylized flourish at the end.

Tim Barfield
Executive Director

Michael Harris

AVANT & FALCON

A LAW CORPORATION

429 GOVERNMENT STREET

BATON ROUGE, LOUISIANA 70802

TELEPHONE (225) 387-4462

TELEFAX NUMBER (225) 387-4547

FLOYD J. FALCON, JR.
DANIEL L. AVANT
MARK E. FALCON
SHERRI L. GREGOIRE
CHARLES L. DIRKS, III
BENJAMIN M. CHAPMAN

ADDRESS MAIL TO:
P. O. BOX 2667
BATON ROUGE, LA 70821

October 6, 2008

Mr. Stephen B. Street, Jr.
State Inspector General
Office of the Inspector General
P.O. Box 94295
Baton Rouge, LA 70804-9295

Re: Case No. 1080025

Dear Mr. Street:

Please consider the premises Mr. Harris' response to your Draft Report. As noted, he concurs with certain findings therein. He wishes to point out that upon being employed by the Louisiana Workforce Commission (LWC), formerly the Louisiana Department of Labor, he suspended his private law practice as he transitioned into this new position, later resuming a limited private practice of law without updating his outside employment disclosure with LWC.

Improper Use of State Employees

Mr. Harris concurs with these findings in part; however, he wishes to clarify by stating that he never required any LWC employee to perform non-state work for him, instead only asking for assistance in the preparation of the documents in question. He acknowledges the inappropriateness of doing so under any circumstance.

Mr. Harris does not concur with the statements made by Ms. Dennis that she stayed after regular work hours to type legal documents, greet clients, or assist him with his private practice of law at the LWC office.

Mr. Harris does not concur with the statements by Ms. Tara Bennett regarding typing labels on his behalf. This information was emailed to Mr. Harris by his wife on October 31, 2006 in an electronic format. He attempted to reformat this electronic data, with no success. Ms. Wendy Thibodaux, Workforce Development Manager 4 within the IWTP unit, indicated to Mr. Harris that she knew how to reformat the information into a label format and volunteered to do so upon recognizing the difficulty Mr. Harris was experiencing. Mr. Harris asserts that the only way Ms. Bennett could have come into possession of these labels was if Ms. Thibodaux forwarded them to her after being reformatted (Attachment "A").

Court Appearances During Office Hours

Mr. Harris concurs with these findings in part in that he did not submit leave slips for the time away from his LWC office. However, he asserts that the amount of time worked before and after hours, through the lunch break, on weekends, holidays and while out on approved leave should be considered in offsetting the time in question. Mr. Harris further states there was never

Mr. Stephen B. Street, Jr.
Page 2 of 3
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any intent on his part to violate any law of the State of Louisiana nor policy of his Department. As an exempt, management-level employee, Mr. Harris' work hours were not regularly documented and he routinely worked beyond the customary eight-hour workday.

Louisiana Attorney Disciplinary Board Work

Mr. Harris concurs with these findings in part, while noting that the only benefit he received from the Louisiana Attorney Disciplinary Board (LADB) was CLE credit. No requests for mileage or meal reimbursements were ever submitted to the Board or the State of Louisiana during his approximately six years of volunteer service to LADB.

Upon Mr. Harris' employment, he informed the administration of his volunteer work with the LADB; however, he was never instructed nor required to take leave for this service, which he considered to be state work in furtherance of a governmental interest. While previously employed by the Department of Health and Hospitals, Mr. Harris was permitted and indeed, instructed to code such volunteer service as regular work hours by his superiors.

Mr. Harris further states that if he would have been informed of a requirement to take annual leave for this volunteer work, he would have had to make a decision to continue or discontinue this service. In all probability, he would have chosen to withdraw as a hearing committee member, thereby burdening LADB in its efforts to regulate attorney activities.

Mr. Harris asserts that despite knowing of his volunteer service to LADB, he was never informed to submit a leave slip by his supervisors. His current supervisor is Stacy Bonnaffons, Director (Assistant Secretary) Office of Workforce Development, and not Tia Edwards, Deputy Executive Director (Deputy Secretary). Mr. Harris informed both Mrs. Edwards and Ms. Bonnaffons of his volunteer service with the LADB.

Mr. Harris acknowledges his participation in the four LADB hearings as outlined in your Draft Report. He has no independent recollection of requiring any staff members to assist in the preparation of LADB documents. He does acknowledge that he asked Ms. Bennett on two occasions to assist in scanning LADB documents.

As to the timekeeper's statements outlined in your Draft Report, Mr. Harris denies these allegations for lack of sufficient information to justify belief.

In conclusion, Mr. Harris acknowledges that he did ask employees to prepare non-state work for him during work hours, that he failed to submit leave slips on the instances outlined in the report, and that he did not update his outside employment disclosure form when his status changed. He certainly has learned from this experience and will not again engage in such conduct.

Mr. Stephen B. Street, Jr.
Page 3 of 3
October 6, 2008

During Mr. Harris' tenure with LWC, it was the policy of the administration that directors and managers not receive compensation for hours worked beyond regular work hours. Despite his awareness of this policy, Mr. Harris consistently worked before and after regular work hours. Attached hereto are several documents for your review and consideration which evidence the overtime work performed on behalf of LWC without any form of compensation. This additional time worked should be considered in mitigation of your finding that Mr. Harris occasionally filed pleadings or the like during the workday.

Mr. Harris is eager to resolve this matter. He has been instructed to return to work by his appointing authority. As stated, this has been a learning experience and the actions identified within your Final Report will never again occur. Mr. Harris has no objection to reimbursing the State of Louisiana for any loss sustained by virtue of his actions.

Please contact me directly if additional information is required.

Yours truly,

AVANT & FALCON



Mark E. Falcon

MEF:jmt
Enclosures

Exhibit A	October 31, 2006 email
Exhibit B	JTS Swipe Card Access Report and Excel Spreadsheet
Exhibit C	LWC Travel Expense Report and Excel Spreadsheet
Exhibit D	Overtime and Supporting Documentation
Exhibit E	Estimate of Overtime.

From: Janet Harris
To: mharris1@ldol.state.la.us
Date: 10/31/2006 10:10 AM
Subject: PARTICIPANT DATA
Attachments: List of Participants.JBottoms.EBRPSS.xls

Good morning Mike,
Attached you will find the participant data that I received for my study. Addresses are included.
Thanks,
DD

Janet A. Harris
Educational Diagnostician
EBR Parish Pupil Appraisal Services
(225) 929-8651 (w)
janetharris@ebrschools.org

Inspector General Comment:

The participant data referred to above has been excluded from the public report due to the nature of private information contained within.

JTS Swipe Card Access Report for 5615 Corporate Blvd.

Date	Time	Day	Actual Overtime Hours	Estimated Overtime Hours
9/15/2005	11:42 a.m.	Thursday		0
10/22/2005	9:05 p.m.	Saturday		1 hour
12/23/2005	11:58 p.m.	Friday		0
12/24/2005	9:43 a.m.	Saturday		0
1/13/2006	11:13 p.m.	Friday		1 hour
5/8/2006	8:22 p.m.	Monday		1 hour
5/8/2006	8:23 p.m.	Monday		
6/16/2006	10:52 p.m.	Friday		1 hour
10/31/2006	6:31 a.m.	Tuesday	1 hour 29 mins	
12/1/2006	6:03 a.m.	Friday	1 hour 57 mins	
12/17/2006	9:20 a.m.	Sunday		2 hours
12/17/2006	5:44 p.m.	Sunday		2 hours
2/1/2007	6:47 p.m.	Thursday		1 hour
2/17/2007	2:26 p.m.	Saturday		1 hour
2/19/2007	6:41 a.m.	Monday	1 hour 19 mins	
3/27/2007	6:47 p.m.	Tuesday		1 hour
4/7/2007	10:37 a.m.	Saturday		1 hour
4/21/2007	4:44 p.m.	Saturday		4 hours
4/21/2007	6:39 p.m.	Saturday		
4/21/2007	7:08 p.m.	Saturday		
5/16/2007	6:52 a.m.	Wednesday	1 hour 8 mins	
5/16/2007	6:57 a.m.	Wednesday		
6/21/2007	6:56 a.m.	Tuesday	1 hour 4 mins	
6/21/2007	9:15 p.m.	Tuesday		1 hour

JTS Swipe Card Access Report for 5615 Corporate Blvd.

6/23/2007	3:50 p.m.	Saturday		1 hour
7/7/2007	4:33 p.m.	Saturday		1 hour
7/14/2007	3:34 p.m.	Saturday		2 hours
7/15/2007	6:08 p.m.	Sunday		2 hours
7/28/2007	5:18 p.m.	Saturday		1 hour
8/10/2007	6:58 a.m.	Friday	1 hour 2 mins	
9/1/2007	7:08 p.m.	Saturday		1 hour
9/15/2007	12:34 p.m.	Saturday		1 hour
9/30/2007	6:01 p.m.	Sunday		1 hour
10/25/2007	6:58 a.m.	Thursday	1 hour 2 mins	
10/26/2007	7:00 a.m.	Friday	1 hour	
10/29/2007	6:11 a.m.	Monday	1 hour 49 mins	
10/29/2007	6:23 a.m.	Monday		
11/5/2007	6:50 a.m.	Monday	1 hour 10 mins	
12/3/2007	6:26 a.m.	Monday	1 hour 34 mins	
12/21/2007	6:47 a.m.	Friday	1 hour 13 mins	
12/24/2007	7:35 p.m.	Monday		1 hour
12/27/2007	1:50 a.m.	Thursday		2 hours
12/27/2007	9:26 p.m.	Thursday		1 hour
1/4/2008	6:38 a.m.	Friday	1 hour 22 mins	
1/13/2008	5:43 p.m.	Sunday		1 hour
1/23/2008	7:31 p.m.	Wednesday		1 hour
2/9/2008	5:45 p.m.	Saturday		1 hour
3/9/2008	2:35 p.m.	Sunday		1 hour
3/10/2008	6:28 p.m.	Monday		1 hour

JTS Swipe Card Access Report for 5615 Corporate Blvd.

4/21/2008	7:57 p.m.	Monday		1 hour
6/7/2008	4:00 p.m.	Saturday		1 hour
6/7/2008	4:15 p.m.	Saturday		
6/29/2008	6:21 p.m.	Sunday		3 hours
6/29/2008	7:01 p.m.	Sunday		
6/29/2008	8:20 p.m.	Sunday		
8/23/2008	10:21 a.m.	Saturday		1 hour
8/25/2008	7:08 p.m.	Monday		1 hour
			18 hours 9 mins	43 hours

Card Activity History Report

8/27/2008

Date/Time	Reader Name	Name	Event Type
9/15/2005 11:12:42A	BACK DOOR	Harris, Mike	Valid Access
10/22/2005 9:08:51P	FRONT DOOR	Harris, Mike	Valid Access
12/23/2005 11:58:03F	BACK DOOR	Harris, Mike	Valid Access
12/24/2005 9:43:00A	BACK DOOR	Harris, Mike	Valid Access
1/13/2006 11:13:53P	FRONT DOOR	Harris, Mike	Valid Access
5/8/2006 8:22:09PM	FRONT DOOR	Harris, Mike	Valid Access
5/8/2006 8:23:59PM	FRONT DOOR	Harris, Mike	Valid Access
6/16/2006 10:52:09P	FRONT DOOR	Harris, Mike	Valid Access
10/31/2006 6:31:18A	BACK DOOR	Harris, Mike	Valid Access
12/1/2006 6:03:00A	FRONT DOOR	Harris, Mike	Valid Access
12/17/2006 9:20:58A	FRONT DOOR	Harris, Mike	Valid Access
12/17/2006 5:44:42P	FRONT DOOR	Harris, Mike	Valid Access
2/1/2007 6:47:02PM	BACK DOOR	Harris, Mike	Valid Access
2/17/2007 2:26:22PM	FRONT DOOR	Harris, Mike	Valid Access
2/19/2007 6:41:04A	BACK DOOR	Harris, Mike	Valid Access
3/27/2007 6:47:22PM	BACK DOOR	Harris, Mike	Valid Access
4/7/2007 10:37:16A	FRONT DOOR	Harris, Mike	Valid Access
4/21/2007 4:44:33PM	FRONT DOOR	Harris, Mike	Valid Access
4/21/2007 6:39:29PM	FRONT DOOR	Harris, Mike	Valid Access
4/21/2007 7:08:43PM	FRONT DOOR	Harris, Mike	Valid Access
5/16/2007 6:52:54A	BACK DOOR	Harris, Mike	Valid Access
5/16/2007 6:57:37A	BACK DOOR	Harris, Mike	Valid Access
6/21/2007 6:56:15A	BACK DOOR	Harris, Mike	Valid Access
6/21/2007 9:15:37PM	FRONT DOOR	Harris, Mike	Valid Access
6/23/2007 3:50:35PM	FRONT DOOR	Harris, Mike	Valid Access
7/7/2007 4:33:04PM	FRONT DOOR	Harris, Mike	Valid Access
7/14/2007 3:34:45PM	FRONT DOOR	Harris, Mike	Valid Access
7/15/2007 6:08:15PM	BACK DOOR	Harris, Mike	Valid Access
7/28/2007 5:18:40PM	BACK DOOR	Harris, Mike	Valid Access
8/10/2007 6:58:18A	BACK DOOR	Harris, Mike	Valid Access
9/1/2007 7:08:46PM	BACK DOOR	Harris, Mike	Valid Access
9/15/2007 12:34:27P	FRONT DOOR	Harris, Mike	Valid Access
9/30/2007 6:01:23PM	FRONT DOOR	Harris, Mike	Valid Access
10/25/2007 6:58:37A	BACK DOOR	Harris, Mike	Valid Access
10/26/2007 7:00:30A	BACK DOOR	Harris, Mike	Valid Access
10/29/2007 6:11:31A	BACK DOOR	Harris, Mike	Valid Access
10/29/2007 6:23:58A	BACK DOOR	Harris, Mike	Valid Access
11/5/2007 6:50:46A	BACK DOOR	Harris, Mike	Valid Access
12/3/2007 6:26:02PM	FRONT DOOR	Harris, Mike	Valid Access
12/21/2007 6:47:28A	BACK DOOR	Harris, Mike	Valid Access
12/24/2007 7:35:08P	BACK DOOR	Harris, Mike	Valid Access
12/27/2007 1:50:50A	BACK DOOR	Harris, Mike	Valid Access
12/27/2007 9:26:48P	BACK DOOR	Harris, Mike	Valid Access

Card Activity History Report

8/23/2008 :

Date/Time	Reader Name	Name	Event Type
1/4/2008 6:38:21AM	BACK DOOR	Harris, Mike	Valid Access
1/13/2008 5:43:05PM	FRONT DOOR	Harris, Mike	Valid Access
1/23/2008 7:30:59PM	BACK DOOR	Harris, Mike	Valid Access
2/9/2008 5:45:11PM	FRONT DOOR	Harris, Mike	Valid Access
3/9/2008 2:35:19PM	BACK DOOR	Harris, Mike	Valid Access
3/10/2008 6:28:24PM	BACK DOOR	Harris, Mike	Valid Access
4/21/2008 7:57:53PM	BACK DOOR	Harris, Mike	Valid Access
6/7/2008 4:00:08PM	BACK DOOR	Harris, Mike	Valid Access
6/7/2008 4:15:49PM	FRONT DOOR	Harris, Mike	Valid Access
6/29/2008 6:21:48PM	BACK DOOR	Harris, Mike	Valid Access
6/29/2008 7:01:51PM	BACK DOOR	Harris, Mike	Valid Access
6/29/2008 8:20:42PM	BACK DOOR	Harris, Mike	Valid Access
8/23/2008 10:21:33AM	BACK DOOR	Harris, Mike	Valid Access
8/25/2008 7:08:33PM	BACK DOOR	Harris, Mike	Valid Access

Travel Time Before and After Official Duty Hours

Date	Time	Travel	Day	Overtime Hours
1/3/2006	5:00 p.m. - 7:00 p.m.	Alexandria, LA to Shreveport , LA	Thursday	2 hours
1/4/2006	5:00 p.m. - 6:00 p.m.	Monroe, LA to Baton Rouge, LA	Friday	1 hour
3/1/2006	7:30 a.m. - 8:00 a.m.	Baton Rouge, LA to Centerville, LA	Wednesday	30 mins
3/1/2006	5:00 p.m. - 7:00 p.m.	Centerville, LA to Baton Rouge, LA	Wednesday	2 hours
3/23/2006	7:00 a.m. - 8:00 a.m.	Baton Rouge, LA to Lake Charles, LA	Thursday	1 hour
3/23/2006	5:00 p.m. - 7:00 p.m.	Lake Charles, LA to Baton Rouge, LA	Thursday	2 hours
4/27/2006	5:00 p.m. - 6:00 p.m.	Broussard, LA to Baton Rouge, LA	Thursday	1 hour
8/2/2006	5:00 p.m. - 6:00 p.m.	Alexandria, LA to Baton Rouge, LA	Wednesday	1 hour
4/22/2007	8:00 a.m. - 12:00 p.m.	Baton Rouge, LA to Phoenix, AZ	Sunday	4 hours
4/24/2007	7:40 a.m. - 12:00 a.m.	Phoenix, AZ to Baton Rouge, LA	Tuesday	16 hours 20 mins
4/25/2007	12:00 a.m. - 1:00 a.m.	Phoenix, AZ to Baton Rouge, LA	Wednesday	1 hour
9/30/2007	6:30 p.m. - 8:45 p.m.	Baton Rouge, LA to Biloxi, MS	Sunday	2 hours 15 mins
				34 hours 5 mins

PAYROLL 26 / 2006

Personnel Area	Personnel Number	Last Name	Emp. First Name	Quota Text	Payroll Period	Payroll Year	Beg Bal	Leave Earned	Leave Taken	Period Bal	Future Lv	YTD Taken
0474	18570	HARRIS	MICHAEL	ANNUAL LEAVE ENTITLEMENT	26	2006	134.01970	7.3840	5.0000	136.40370	252.0000	143.0000
0474	18570	HARRIS	MICHAEL	SICK LEAVE ENTITLEMENT	26	2006	95.00970	7.3840	16.0000	86.39370	167.0000	181.0000

PAYROLL 26 / 2007

Personnel Area	Personnel number	Last name	Emp. First Name	Quota text	Payroll Period	Payroll Year	Beg. Bal.	Leave Earned	Leave Taken	Period Bal.	Future Lv.	Avail. Bal.	YTD. Taken
0474	18570	HARRIS	MICHAEL	ANNUAL LEAVE ENTITLEMENT	26	2007	197.00370	7.3840	0.0000	204.38770	128.0000	76.38770	124.0000
0474	18570	HARRIS	MICHAEL	SICK LEAVE ENTITLEMENT	26	2007	173.99370	7.3840	0.0000	181.37770	70.0000	111.37770	97.0000

PAYROLL 17 / 2008

Personnel Area	Personnel Number	Last Name	Emp. First Name	Quota Text	Payroll Period	Payroll Year	Beg. Bal.	Leave Earned	Leave Taken	Period Bal.	Future Lv.	Avail. Bal.	YTD Taken
0474	18570	HARRIS	MICHAEL	ANNUAL LEAVE ENTITLEMENT	17	2008	194.53170	7.3840	0.0000	201.91570	0.0000	201.91570	128.0000
0474	18570	HARRIS	MICHAEL	SICK LEAVE ENTITLEMENT	17	2008	229.52170	7.3840	0.0000	236.90570	0.0000	236.90570	70.0000

Overtime Hours

Date	Activity	Time	Hours	Leave
28-May-06	Senate Finance Committee	Sunday	3 hours	
16-Mar-07	Economic Development Forum	7:00 a.m. - 6:00 p.m.	2 hours	
4-May-07	Baton Rouge Black Chamber of Commerce Meeting	7:00 a.m. - 8:00 a.m.	1 hour	
24-Jun-07	Senate Finance Committee	Sunday	3 hours	
1-Jul-07	Email	3:54 p.m.		Vacation
11-Jul-07	WAFB Morning Show	6:30 a.m. - 8:00 a.m.	1 hour 30 mins	
23-Aug-07	IWTP	9:00 a.m. - 12:00 p.m.	3 hours	Funeral
24-Aug-07	IWTP	9:00 a.m. - 12:00 p.m.	3 hours	Funeral
18-Mar-08	Email	6:40 p.m.		
14-Apr-08	Email	6:59 p.m.		
11-May-08	Appropriations Committee Meeting	Sunday	3 hours	
27-May-08	Email	6:04 p.m.		
10-Jun-08	Email	7:27 a.m.		
10-Jun-08	Exxon BRCC Meeting	5:00 p.m. - 7:30 p.m.	2 hours 30 mins	
30-Jun-08	Email	3:26 a.m.		Vacation
30-Jun-08	Email	5:28 p.m.		Vacation
1-Jul-08	Email	2:53 p.m.		Vacation
1-Jul-08	Email	2:56 p.m.		Vacation
1-Jul-08	Email	5:01 p.m.		Vacation
5-Jul-08	Email	9:40 a.m.		Vacation
6-Jul-08	Email	9:59 p.m.		Vacation
7-Jul-08	Email	10:16 a.m.		Vacation
9-Jul-08	Email	9:55 a.m.		Vacation
15-Jul-08	Meeting	5:00 p.m. - 7:30 p.m.	2 hours 30 mins	
16-Jul-08	Host with Executive Director of LWC	5:00 p.m. - 7:30 p.m.	2 hours 30 mins	
13-Aug-08	Email	6:24 p.m.		
25-Aug-08	Email	7:42 p.m.		
			33 hours	

From: "Jackson, Katrina" <jacksonk@legis.state.la.us>
To: <mharris1@ldol.state.la.us>

Date: Wednesday, October 01, 2008 06:28PM
Subject: FW: weekend meetings for APPRO

From: Aucoin, Fran
Sent: Wed 10/1/2008 11:25 AM
To: Jackson, Katrina
Subject: weekend meetings for APPRO

In 2006 – 0

In 2007 – 0

In 2008 – Feb. 10 and May 11

Hope this helps!

Fran Aucoin

From: "Jackson, Katrina" <jacksonk@legis.state.la.us>
To: <mharris1@ldol.state.la.us>

Date: Wednesday, October 01, 2008 06:29PM
Subject: FW: Finance weekend dates

From: Young, Jessica
Sent: Wed 10/1/2008 9:48 AM
To: Jackson, Katrina
Subject: Finance weekend dates

Katrina:

The Senate Finance Committee met on the following days during the weekend-during the 06, 07 and 08 Regular Sessions.

2006: Sunday, May 28

2007: June 3, June 9, June 23, and June 24

2008: Did not meet any days during the weekend.

Please let me know if you need anything further. Thanks.

Jessica Young
Senate Finance Committee
Office of Senator Mike Michot
(225) 342-0674 (225) 377-2286 FAX
youngj@legis.state.la.us

ECONOMIC DEVELOPMENT

3rd Annual

Forum



Theme:
Aligning Film & Entertainment Opportunities
with Economic Development

Forum Moderators



Melva K. Turner
Mistress of Ceremony
Director, Student Activities
Southern University at Shreveport



Theron Jackson
Master of Ceremony
Director, Institutional
Advancement/University Relations
Southern University at Shreveport



Shannon Royster
Mistress of Ceremony
KSLA News Anchor

Southern University at Shreveport

3rd Annual Economic Development Forum

"Aligning Film and Entertainment Opportunities with Economic Development" Program

- 8:30-9:00** **Registration/Continental Breakfast/Booth Visitation**
- 9:00** **Invocation** Pastor William Alexander, Arms of Love Ministry
- 9:05** **Greetings** Sarah Salone, Miss Southern University at Shreveport
- Opening Remarks** Dr. Ray L. Belton, SUSLA Chancellor
- 9:15** **Featured Speaker** Arlena Acree, City of Shreveport Director of Film/Media
- 9:20-10:10** **Concurrent Panel Discussions**
Industry Development
Panelists: David Dodd, President of DADCO Consulting Services
 Mark Smith, Louisiana Production Capital, LLC
 Michael Flannigan, Executive Producer of Millennium Films
 Dr. John Hoffmann, BPC Executive Assistant to Chancellor
 Patti Trudell, Executive Director of the Consortium for Education, Research,
 and Technology of North Louisiana
 Chris Stelly, Louisiana Office of Entertainment Industries Development

Capacity Building Workshop for Non-Profit Organization
Facilitator: Cecilia Woodley, Attorney

10:10-10:30 Break/Booth Visitation

10:30-11:30 Concurrent Panel Discussions
Industry Success

Panelists: Sylvia Goodman, Robinson Film Center Board President
Patrick Williams, Vice President of Odyssey Studio Lab
Lampton Enochs, Film Producer
Rod Phillips, President of NimRod Studios
Ed Lipscomb, Locations Manager
Dorsey Summerfield, SUSLA Director of Music Technology (Audio/Film)

Capacity Building Workshop for Small Business Owners
Facilitator: Zazell Dudley, President of Dudley Enterprises

11:30 – 12:00 Break/Booth Visitation

12:00-1:15 Luncheon

Luncheon

Pierremont Springlake Ballroom

Shannon Royster,
Mistress of Ceremony, KSLA News Anchor

Call to Order

Melva Turner
Director of Student Activities

Invocation

Pastor Eduardo Rivera
Soldiers of Compassion Outreach Ministries

Greetings

Dr. Ray L. Belton
Chancellor, Southern University at Shreveport

The Honorable Cedric Glover
Mayor, City of Shreveport

The Honorable Lorenz "Lo" Walker
Mayor, City of Bossier City

Introduction of Keynote Speaker

Keynote Speaker

John Warner Smith, Secretary of Labor

Introduction of Featured Guests

Featured Guest

Lynn Whitfield, Actress

Special Presentation

Dorsey Summerfield, Jr.

1:15-1:45 Break

1:45-2:30

Actor's Workshop

Facilitator:

Angelique Feaster, Founding Artistic Director of Mahogany Ensemble Theatre

Panelists:

Clyde R. Jones, Actor

Darius McCrary, Actor

Reginald VelJohnson, Actor

New | Save & Close | Save | Accept | Decline | Check Calendar | | | X | | | ?

Meeting | Schedule | Repeat

Chair: John Warner Smith/LDOL
From: Gwen Fabre/LDOL
Invite: Michael L Harris/LDOL@LDOL
Optional:
FYI:

Request Response

Subject: SPEAKING/Breakfast Blk Chamber of Commerce

Location: Mckinley Alumni Ctr.

Reserve Room:

Reserve Resource:

Online Meeting

Starts: Time: Duration:
Fri 05/04/2007 07:00AM 045:00m
Ends: Time:
Fri 05/04/2007 08:00AM

Pencil In
Confidential

Alarm 30 Minutes Before

Category:

Sans Serif 10 | **b** *i* u | | | | |

Add Attachments:

From: Tara Lachney/LDOL
To: Michael L.Harris/LDOL@LDOL

Date: Tuesday, September 30, 2008 01:21PM
Subject: Fw: Tomorrow's WAFB appearance

----- Forwarded by Tara Lachney/LDOL on 09/30/2008 01:21 PM -----

Tara Lachney/LDOL To: Michael L Harris/LDOL
07/10/2007 07:36 AM cc
Subject: Tomorrow's WAFB appearance

Just wanted to remind you about your appearance tomorrow morning with Matt Williams at WAFB. You will need to be at the studio for 6:30 a.m. and should be done by 6:45 a.m. If anything comes up, you can call me on my cell at 892-5271 or Matt directly at 215-4818. I have attached the most recent news release and a fact sheet that I provided to Matt.

Thanks,

Tara

Tara C. Lachney
Public Information Officer
Louisiana Department of Labor - Public Relations
1001 N. 23rd St., Room 250
Baton Rouge, LA 70802
(225) 342-7969
(225) 342-3743 Fax
email: tlachney@ldol.state.la.us

Attachments:

IWTP expansion - final.doc

IWTP Facts - July 07.doc

From: Michael L Harris/LDOL
To: Stacy Bonnaffons/LDOL@LDOL
Date: Tuesday, March 18, 2008 06:40PM
Subject: Re: Cannot locate the House Subcommittee email

Ok

Stacy Bonnaffons

From: Stacy Bonnaffons
Sent: 03/18/2008 06:44 PM CDT
To: Michael Harris
Subject: Re: Cannot locate the House Subcommittee email

I wrote to Trey and asked if he could send the email. I do not have the hard copy either. When the meeting was canceled, during my first week here, I think I may have thrown it away???. I should have realized it may resurface.

Stacy
Stacy Bonnaffons
Assistant Secretary
Louisiana Department of Labor
Office of Workforce Development
1001 North 23rd Street
Baton Rouge, LA 70804
Office# (225) 342-7692
Fax# (225) 342-7960

Michael L Harris/LDOL

Michael L Harris/LDOL ToStacy Bonnaffons/LDOL@LDOL
03/18/2008 06:36 PM SubjectRe: Cannot locate the House Subcommittee email

Can you fax it to 925-3631

Stacy Bonnaffons

From: Stacy Bonnaffons
Sent: 03/18/2008 06:39 PM CDT
To: Michael Harris
Subject: Cannot locate the House Subcommittee email

Mike,
Just wanted to let you know that I do not have that email. I have been searching, and think may be I only received a hard copy. I will send in the morning, but really, I think the meeting will be to focus on what numbers we can have available and which ones we want to present. Sorry...

Stacy

Stacy Bonnaffons
Assistant Secretary
Louisiana Department of Labor
Office of Workforce Development
1001 North 23rd Street
Baton Rouge, LA 70804
Office# (225) 342-7692
Fax# (225) 342-7960

New ▾ | Reply ▾ | Forward ▾ | Move ▾ | Follow Up ▾ | Tools ▾ |    | X

↑ ↓ ?

From: Michael L Harris/LDOL
To: Stacy Bonnaffons/LDOL@LDOL

Date: Monday, April 14, 2008 06:59PM
Subject: Fw: Notice of Retirement

Eyi

----- Original Message -----

From: Marsha Ingram
Sent: 04/14/2008 07:03 PM CDT
To: Michael Harris
Cc: Wendy Thibodeaux; Kevin Joyce; David Merchant
Subject: Notice of Retirement

Mike,

I will be retiring effective May 31, 2008. I will provide you with the actual last date of employment as soon as I have confirmation on this. The tentative date is May 16, 2008.

Marsha Ingram, Program Advisor

From: Michael L Harris/LDOL
To: Stacy Bonnaffons/LDOL@LDOL

Date: Tuesday, May 27, 2008 06:04PM
Subject: Re: E-Portal meeting changed to 1:30

I will be there.

Stacy Bonnaffons

From: Stacy Bonnaffons
Sent: 05/27/2008 06:08 PM CDT
To: Michael Harris
Subject: E-Portal meeting changed to 1:30

If you can make it...

Stacy Bonnaffons
Assistant Secretary
Louisiana Department of Labor
Office of Workforce Development
1001 North 23rd Street

From: Michael L Harris/LDOL
To: Tia Edwards/LDOL@LDOL, Stacy Bonnaffons/LDOL@LDOL
Date: Tuesday, June 10, 2008 07:27AM
Subject: Fw: FW: Room location for the Work force Skills Gap Conference

----- Original Message -----

From: jfredericksmith
Sent: 06/10/2008 02:35 AM GMT
To: john.f.smith@exxonmobil.com; Lori Brannon" <lbrannon@turner-industries.com>; lgalloway2@cox.net; david.k.dartez@exxonmobil.com; moses.a.williams@exxonmobil.com; craig.j.pierre@exxonmobil.com; charles.b.vaughan@exxonmobil.com; ezra.d.shannon@exxonmobil.com; timothy.p.cavalier@exxonmobil.com; bobby.j.sylve@exxonmobil.com; carl.m.raymond@exxonmobil.com; david.k.dartez@exxonmobil.com; Jmps02@aol.com
Cc: flanagans@mybrcc.edu; flanagans@mybrcc.edu; stoups@turner-industries.com; imarshall@cox.net; Michael Harris
Subject: Re: FW: Room location for the Work force Skills Gap Conference

Looking forward to seeing you there.

Room 110, Magnolia Conference Room, first floor of the Magnolia Library (next to Bienvenue Student Center).

Sharon Flanagan, Ph.D.
 Associate Dean of Business and Technology
flanagans@mybrcc.edu
 225-216-8592

--
 John F. Smith
 225-926-5641
 225-281-2298

----- Original message from john.f.smith@exxonmobil.com: -----

- > Each of you is being asked to participate in this event in one of two ways.
- > Actively sharing your experiences so as to help provide information as to
- > how to increase the number of qualified persons in your particular
- > profession or serve as facilitators of a table discussion.
- >
- >
- > Information on the event for Tuesday
- >
- > Tuesday, June 10, 2008
- > 5:30 - Refreshments
- > 6:00-7:30 Conference
- > Baton Rouge Community College (Bldg.? Room?)

- > 8 tables of 6 people and observers.
- > Sponsors/participants: ExxonMobil, BRCC, Turner, other contractors, as they
- > participate
- >
- > Questions for participants.
- >
- > Recognizing the need for additional persons to become employed in your
- > profession we are asking for you share the following information.
- >
- > What do you feel are the greatest rewards associated with working in your
- > profession?
- > What are some of the ways that you would suggest be used to share the
- > value, professionalism and rewards which are associated with your
- > profession to persons in the community?
- > What age groups do you feel would best benefit from this information?
- > Would you be willing to share this information with other persons in the
- > community?
- >
- >
- > Background information
- >
- >
- > Currently there is much discussion around gaps between work force
- > capacity and need. The purpose of this conference is to help utilize
- > successful persons who are already employed in the needed areas in
- > recruiting others who are interested in their fields.
- >
- > Many of the areas which the state currently is experiencing gaps provide
- > those working in these areas with life styles which are desirable to the
- > majority of the population. However I believe that the one situation
- > which is adding to the gaps is that not enough persons are aware of the
- > value, pride and professionalism which accompany many of these skilled
- > crafts and professions.
- >
- > This conference is designed to invoke the help of those professionals
- > who are currently working in these areas. During the conference these
- > individuals will be asked, in several different ways, to help develop
- > strategies to attract others to the specific area of which they have
- > achieved success and expertise.
- >
- > What is different between this conference and others which have been
- > conducted around this subject?
- >
- > 1. The attendees are persons who currently work in the areas of interest
- > as it relates to work force gaps.
- > 2. The attendees will be asked to help develop a message campaign
- > specifically designed to educate others to the value, professionalism
- > and economic opportunities afforded through participation in their
- > profession.
- > 3. The attendees could potentially become ambassadors for their
- > professions. Engaging in community conversations where they discuss
- > their professions.
- >

- > Why a conference just for the persons in the areas of interest?
- > Who can better deliver the message of the benefits of their profession
- > than those who currently work in it? Who can better deliver the message
- > of participation in an area than someone who actually chose the career?
- > By having the active members of these areas involved we also help these
- > workers realize the value which they bring to the community.

- >
- > Expected outcomes.

- >
- > As a result of this conference and others around the state several
- > things should happen.
- > An increased respect and value for these professions.
- > A greater understanding of the opportunities provided by
- > participation in these professions will be achieved by a larger
- > population of the state.
- > An improved level of recruitment of qualified and interested
- > applicants will should be achieved.

- >
- >
- > Each of these should translate in to an increased in filling the
- > capacity gaps.

- >
- >
- > These are my thoughts on why I think this conference will help close the
- > gap in work force capacity.

- >
- > Critical issues.

- > The attendees must be persons who are currently in the professions.
- > The active conversations must be between these individuals.
- > These are the elements of success which makes this different from
- > others.

- >
- > Thank you in advance for your assistance.

- >
- > *****

- > John F. Smith ExxonMobil Chemical
- > Quality Assurance labs.
- > office 225-977-0695
- > cell 225-281-2298
- > john.f.smith@exxonmobil.com

- > *****

- >
- > " The greatest obstacle to communication is the illusion that it has been
- > achieved "

- > Paul J. Eldredge, 1915-1994

From: Michael L Harris/LDOL
To: Stacy Bonnaffons/LDOL@LDOL

Date: Tuesday, June 10, 2008 06:43PM
Subject: Re: The Hiller Companies

Thanks, having fun at the BRCC meeting.

Stacy Bonnaffons

From: Stacy Bonnaffons
Sent: 06/10/2008 06:46 PM CDT
To: Michael Harris
Cc: Tia Edwards; Tim Barfield
Subject: Fw: The Hiller Companies

Mike,
Just passing on to you the kudo's given to your staff on interactions (again) with Economic Development. As we move forward in putting the intents of the legislation into practice on 'integration', this type of positive interaction goes a long way. We have to continue to reinforce to our partners why we are relevant to them and give them the confidence to continue to see us as a partner in moving ahead.

Great work to you and your staff. Thanks!

Stacy

Stacy Bonnaffons
Assistant Secretary
Louisiana Department of Labor
Office of Workforce Development
1001 North 23rd Street
Baton Rouge, LA 70804
Office# (225) 342-7692
Fax# (225) 342-7960

----- Forwarded by Stacy Bonnaffons/LDOL on 06/10/2008 06:35 PM -----

Cathy Breau <Cathy.Breaux@LA.GOV>
06/10/2008 05:26 PM
To "tedwards@ldol.state.la.us" <tedwards@ldol.state.la.us>, "sbonnaffons@ldol.state.la.us" <sbonnaffons@ldol.state.la.us>
cc
Subject: Fw: The Hiller Companies

Fyi-just want ya'll to know that here is yet another project that needed fixing, came to me and I worked with your staff. We do this all the time and this time I want you to know Kevin Joyce is fantastic. So is Wendy Thibodeaux. Keep these good ones!

----- Original Message -----

From: Cathy Breaux
To: 'kjoyce@ldol.state.la.us' <kjoyce@ldol.state.la.us>; Fran Gladden; Joe Salter
Sent: Tue Jun 10 17:20:44 2008
Subject: Re: The Hiller Companies

Kevin: as usual I appreciate the prompt and personal touch you give to me when I call on you.

I knew you would be able to help Jeffery and explain all the pieces of the puzzle. In his case, there are a few tricks to make IWTP work the way he needs. They really have a great product.

Keep me posted later on when they get funded and call me anytime if you need me.

Cathy

----- Original Message -----

From: KJoyce@ldol.state.la.us <KJoyce@ldol.state.la.us>
To: Cathy Breaux
Sent: Tue Jun 10 14:58:36 2008
Subject: Re: The Hiller Companies

Thank you for the referral, Cathy. I had a great meeting this morning with Jeffery and his General Manager, Daniel Brown, about the potential for IWTP meeting Hiller's training needs. They do need much of the standard safety certificates needed today just to enter a contractor site. They also need more specialized training from safety equipment vendors, and I explained how IWTP can accommodate multiple training providers. Jeffery had once talked to training provider in Lafayette about the program but had lost touch (I reunited them, and gave Jeffery a list of public and private training providers here in the N.O. area).

Jeffery mentioned a corporate culture of reticence about providing trainee information (wage data), and I assured him that Louisiana companies are already reporting wages and social security numbers to the Department of Labor, our website is secure, and we have a mechanism to block training provider access to wage data and social security numbers on the quarterly reports if an employer has confidentiality concerns.

I'm looking forward to following up with Jeffery, and I will let you know as progress is made.

Thanks again for the referral; it looks like this company could be a very nice fit for IWTP.

Talk to you soon,

Kevin

Kevin Joyce
IWT Program Advisor Manager
Louisiana Department of Labor
735 St. Charles Avenue, NOLA 70130
504-568-7289
504-568-6551 fax

Cathy Breaux
<Cathy.Breaux@LA.GOV>

"Kevin Joyce

To

06/05/2008 04:22
PM

(kjoyce@ldol.state.la.us)"
<kjoyce@ldol.state.la.us>

cc

"jqullin@hillercompanies.com"
<jquillin@hillercompanies.com>,
"WThibodeaux@ldol.state.la.us"
<WThibodeaux@ldol.state.la.us>,
Fran Gladden <Fran.Gladden@LA.GOV>
Subject

The Hiller Companies

Received a call from Jeffery Quillin, Safety Manager for Hiller. There are 2 locations in LA - one in Harahan and the other in Broussard. Harahan has approximately 60 employees and Broussard about 20. Company provides fire extinguisher inspections and maintenance, installs fire suppression systems on Navy vessels (and others) and installation, inspections and maintenance on sprinkler systems. They are in need of safety training for both locations.

After discussing options, I advised Mr. Quillin that he should pursue IWTP funding (Harahan location - since 1918 and Broussard - 2002) and that we could help him identify providers through the LTC's locally.

Since you're the best J and you're in the N.O. area where he is located, would you please contact Mr. Quillin and set up a date for you to meet with him? I assured him you would have all the answers!

Keep me in the loop and let me know if you need me for any meetings. Thanks so much Kevin.

Cathy Breaux
Workforce Program Director
Louisiana Economic Development
P.O. Box 94185
Baton Rouge, LA 70804
225.342.5375
breaux@la.gov
(Embedded image moved to file: pic17168.gif)

From: Michael L Harris/LDOL
To: Kevin Joyce/LDOL
cc: Wendy Thibodeaux/LDOL@LDOL
bcc: Audrella Sinegar/LDOL

Date: Monday, June 30, 2008 03:26PM
Subject: Fw: New Orleans-Floor Plan

Please look into and advise

Janet Bevan

From: Janet Bevan
Sent: 06/30/2008 01:46 PM CDT
To: Michael Harris
Cc: Kevin Joyce
Subject: Fw: New Orleans-Floor Plan

Mike,

Greg and I met briefly with Jane Boettcher today to discuss the IT connections needed in the new office in New Orleans. Jane seemed to think that IWTP had never been connected to the LDOL mainframe and would not need that connectivity for the IWTP staff being moved to the 2330 Canal Building. We thought we should double check with you again to verify the access you need in N. O.

She can provide the connection to the mainframe for your staff in N.O., but perhaps we shouldn't do this if it isn't necessary.

Can you please check with her about this and let me know.

Thanks,

Janet Bevan

----- Forwarded by Janet Bevan/LDOL on 06/30/2008 01:28 PM -----

Michael L Harris/LDOL To: Janet Bevan/LDOL@LDOL
06/26/2008 05:10 PM Subject: Re: New Orleans-Floor Plan
cc: Kevin Joyce/LDOL

Thanks Janet will handle in the morning.

Janet Bevan

From: Janet Bevan
Sent: 06/26/2008 03:40 PM CDT
To: Michael Harris
Cc: Gregory Declouet
Subject: New Orleans-Floor Plan

Mike,

Here is a copy of the floor plan for the new location at 2330 Canal Street (zip code - 70119) in Ne

From: Michael L Harris/LDOL
To: Wendy Thibodeaux/LDOL@LDOL
cc: Audrella Sinegar/LDOL

Date: Monday, June 30, 2008 05:28PM
Subject: Re: Shell Chemical Contract Extension Request

Okay with the extension. Please handle this matter on my behalf.

Wendy Thibodeaux

From: Wendy Thibodeaux
Sent: 06/30/2008 05:25 PM CDT
To: Michael Harris
Subject: Re: Shell Chemical Contract Extension Request

9/2/08. They are requesting to change it to 12/2/08.

Michael L Harris/LDOL

Michael L Harris/LDOL To: Wendy Thibodeaux/LDOL@LDOL
06/30/2008 05:17 PM cc
Subject: Re: Shell Chemical Contract Extension Request

What is the ending date of the contract?

Wendy Thibodeaux

From: Wendy Thibodeaux
Sent: 06/30/2008 05:19 PM CDT
To: Michael Harris
Subject: Shell Chemical Contract Extension Request

Mike,

Shell is requesting a 3 month extension - both sites (Norco & Geismar) experienced unforeseen shutdowns. They have spent \$163K of their \$374K obligation. Please let me know if you approve. Thanks, wt

From: Michael L Harris/LDOL
To: Audrella Sinegar/LDOL@LDOL

Date: Tuesday, July 01, 2008 02:53PM
Subject: Re: Contracts

No

Audrella Sinegar

From: Audrella Sinegar
Sent: 07/01/2008 02:58 PM CDT
To: Michael Harris
Subject: Contracts

Yes or No

Did you say that you are able to approve contracts from your blackberry?

Audrella Sinegar
IWTP Supervisor
225-925-4188 {O}
225-925-3631 {F}

From: Michael L Harris/LDOL
To: Audrella Sinegar/LDOL@LDOL

Date: Tuesday, July 01, 2008 02:56PM
Subject: Re: Contracts

Can't approve from the blackberry. Can did it from my laptop. Can you call Linda in IT to tell me how to access Lotus notes using the wireless internet card on my laptop.

Audrella Sinegar

From: Audrella Sinegar
Sent: 07/01/2008 02:58 PM CDT
To: Michael Harris
Subject: Contracts

Yes or No

Did you say that you are able to approve contracts from your blackberry?

Audrella Sinegar
IWTP Supervisor
225-925-4188 {O}
225-925-3631 {F}

From: Michael L Harris/LDOL
To: Mary Wunstel/LDOL@LDOL

Date: Tuesday, July 01, 2008 03:54PM
Subject: Re: 800 #

OK. Thanks

Mary Wunstel

From: Mary Wunstel
Sent: 07/01/2008 03:55 PM CDT
To: Michael Harris
Subject: 800 #

If you need us in the morning, give us a call.

800-256-9720

From: Michael L Harris/LDOL
To: Kevin Joyce/LDOL@LDOL

Date: Tuesday, July 01, 2008 05:01PM
Subject: Re: New Orleans-Floor Plan

Thanks

Kevin Joyce

From: Kevin Joyce
Sent: 07/01/2008 05:05 PM CDT
To: Michael Harris
Subject: Fw: New Orleans-Floor Plan

Just wanted you to know I sent this to Jane yesterday, have not heard back yet. Will let you know when Jane responds.

Thanks,
Kevin

----- Forwarded by Kevin Joyce/LDOL on 07/01/2008 04:57 PM -----

Kevin Joyce/ LDOL	To: Jane Boettcher/LDOL
06/30/2008 0 5:30 PM	cc: Wendy Thibodeaux/LDOL@LDOL, Zina Holmes/LDOL@LDOL
	Subject: Fw: New Orleans-Floor Plan

Hello, Jane

Sorry to bother you directly, but Zina is out of the office.

Here at 735 St. Charles we have had access to the various LDOL (now LWC) mainframe reports, including UI, EA and wage reports. In addition, we have access to the L drive for IWTP. These are all critical to our job, as we are daily checking UI, EA and wage records, and our grant changes are recorded on the L drive. Without this access we would be unable to perform our jobs.

If we can continue to have access to these databases without being connected to the LDOL mainframe, that is fine, and I would of course defer to you on how to connect us. My only request is that we not lose these vital functions. My point of reference on the loss of these screens is the situation in the Plank Road office, where our staff person is unable to access the L drive and UI, EA and wage screens after weeks without connection, and must travel daily to our Corporate Blvd. office to carry out basic job duties. Please help me to avoid this crippling situation in the New Orleans region.

Please call me if I can provide any further information.

Many thanks,
Kevin

Kevin Joyce
IWT Program Advisor Manager
Louisiana Workforce Commission

735 St. Charles Avenue, NOLA 70130504-568-7289----- Forwarded by Kevin Joyce/LDOL on 06/30/2008 05:12 PM -----

Wendy Thibodeaux/LDOL	To: Michael L Harris/LDOL@LDOL
	cc: Kevin Joyce/LDOL@LDOL

06/30/2008 03:43 PM Subject: Re: Fw: New Orleans-Floor Plan

Mike - Kevin is in Houma this afternoon so he may not respond to you until tomorrow morning. w
t

Michael L Harris/LDOL

Michael L Harris/LDOL To: Kevin Joyce/LDOL
cc: Wendy Thibodeaux/LDOL@LDOL
06/30/2008 03:26 PM Subject: Fw: New Orleans-Floor Plan

Please look into and advise

Janet Bevan

From: Janet Bevan
Sent: 06/30/2008 01:46 PM CDT
To: Michael Harris
Cc: Kevin Joyce
Subject: Fw: New Orleans-Floor Plan

Mike,

Greg and I met briefly with Jane Boettcher today to discuss the IT connections needed in the new office in New Orleans. Jane seemed to think that IWTP had never been connected to the LDOL mainframe and would not need that connectivity for the IWTP staff being moved to the 2330 Canal Building. We thought we should double check with you again to verify the access you need in N. O.

She can provide the connection to the mainframe for your staff in N.O., but perhaps we shouldn't do this if it isn't necessary.

Can you please check with her about this and let me know.

Thanks,

Janet Bevan

----- Forwarded by Janet Bevan/LDOL on 06/30/2008 01:28 PM -----

Michael L Harris/LDOL To: Janet Bevan/LDOL@LDOL
cc: Kevin Joyce/LDOL
06/26/2008 05:10 PM Subject: Re: New Orleans-Floor Plan

Thanks Janet will handle in the morning.

Janet Bevan

From: Janet Bevan
Sent: 06/26/2008 03:40 PM CDT
To: Michael Harris
Cc: Gregory Declouet

Subject: New Orleans-Floor Plan

Mike,

Here is a copy of the floor plan for the new location at 2330 Canal Street (zip code - 70119) in New Orleans. The IWTP Unit will be located on the second floor.

We originally assigned offices to Bernadine Dupre and Beverly Keiffer. However, Beverly has been moved to the Career Solutions Center and will be located on the first floor. Greg would like for you and/or Kevin to decide where Kevin's office will be, as well as his IWTP staff, including Bernadine. After you make your decision, Al Hicks, the Labor Programs employee, will be assigned to a remaining office on the second floor.

The 5 second floor offices reserved for LDOL (displayed in orange on floor plan below) and square footage per office are as indicated below. We should have one office left over that can be re-assigned to the LWIA so LDOL won't have to pay for it.

Room 209 = 165 sq. ft.(window overlooking side street)

Room 210 = 150 sq.ft.

Room 228 = 225 sq.ft.

Room 229 = 229 sq.ft.

Room 230 = 165 sq.ft.

NOTE- On the floor plan - room #201 through #205 overlook Canal St. on the front of the building.



FLOOR PLANS-COLOR 1st & 2nd Floors - 5-16-08.pdf

Janet Bevan

Workforce Development Manager 2

Phone - 225-342-7678 or 342-3014

Fax - 225-342-8818

From: Michael L Harris/LDOL
To: Stacy Bonnaffons/LDOL@LDOL

Date: Saturday, July 05, 2008 09:40AM
Subject: Re: probationary appointments

Hello Stacy:

Shaunda is the personnel representative assignment to handle all IWTP personnel matters.

You are correct that we agreed that the extension does not apply to IWTP.

Stacy Bonnaffons

From: Stacy Bonnaffons
Sent: 07/03/2008 06:45 PM CDT
To: Michael Harris
Subject: Fw: probationary appointments

Hi Mike,

Please see the message below...is Shaunda in your office? I am just trying to be clear on who is asking me this??? My answer is that the extension does not apply to IWTP. This extension is due to reorg in OWD, not directly in IWTP. I recall that is what you and I agreed upon, right? Just want to confirm.

Stacy

Stacy Bonnaffons
Assistant Secretary
Louisiana Workforce Commission
Office of Workforce Development
1001 North 23rd Street
Baton Rouge, LA 70804
Office# (225) 342-7692
Fax# (225) 229-3598

----- Forwarded by Stacy Bonnaffons/LDOL on 07/03/2008 06:37 PM -----

Shaunda Jones To: Stacy Bonnaffons/LDOL@LDOL
s/LDOL cc
07/03/2008 0 Subject: probationary appointments
7:48 AM

Good morning!!

I understand that all probationary appointment for OWD are being extended until December 31, 2008. Does this include IWTP?

Thanks, Shaunda

From: Michael L Harris/LDOL
To: Heather Stefan/LDOL@LDOL
cc: Stacy Bonnaffons/LDOL@LDOL

Date: Sunday, July 06, 2008 09:59PM
Subject: Re: Fw: BizTech Expo 2008 - over 50% SOLD!

IWTP did not participate in this event last year.

Heather Stefan

From: Heather Stefan
Sent: 07/06/2008 09:34 PM CDT
To: Michael Harris
Subject: Fw: Fw: BizTech Expo 2008 - over 50% SOLD!

Mike, did IWTP participate in this last year? Saw an ad for it in the BR Business Report and thought it would be a great way to promote the Commission. If you did participate, I need to talk to you about it. Any info is appreciated!

Thanks.
Heather Stefan

Sent via Blackberry

Stacy Bonnaffons

From: Stacy Bonnaffons
Sent: 07/03/2008 07:40 PM CDT
To: Heather Stefan; Curt Eysink; Trey LeBlanc
Subject: Re: Fw: BizTech Expo 2008 - over 50% SOLD!

Heather,
I received this update through Trey. I would definitely like to hear more about the event and the expected outcomes. I think I heard that we participated in a past year...is that right? If the intended outcome fits, we should explore partnering in the cost with IWTP (I think they did that for this or another event). I know we do not have the money for this solely in the OWD budget. Please compile the info, check with IWTP and coordinate with me and Curt to determine if we should consider spending funding from our fiscal note on this. Thanks.

Stacy

Stacy Bonnaffons
Assistant Secretary
Louisiana Workforce Commission
Office of Workforce Development
1001 North 23rd Street
Baton Rouge, LA 70804
Office# (225) 342-7692
Fax# (225) 229-3598

Trey LeBlanc/LDOL

**Trey LeBlanc/
LDOL** ToStacy Bonnaffons/LDOL@LDOL
cc
07/02/2008 1 SubjectFw: BizTech Expo 2008 - over 50% SOLD!
2:06 PM

----- Forwarded by Trey LeBlanc/LDOL on 07/02/2008 11:55 AM -----

**Heather Stefan/
LDOL** ToCurt Eysink/LDOL@LDOL, Trey LeBlanc/LDOL@LDOL
cc
07/02/2008 0 SubjectFw: BizTech Expo 2008 - over 50% SOLD!
9:44 AM

Here's the info as promised.

----- Forwarded by Heather Stefan/LDOL on 07/02/2008 09:36 AM -----

**Stacy Kaklis
<skaklis@businessreport.com>** To"hestefan@ldol.state.la.us" <hestefan@ldol.state.la.us>
cc
SubjectBizTech Expo 2008 - over 50% SOLD!
07/02/2008 0
9:32 AM

Hi Heather,

Thank you for taking the time to speak with me this morning concerning the 2008 Expo.

We at *The Baton Rouge Business Report*, have been working diligently on the 2008 BizTech Expo and are **over 50% sold out** already!

Last years Expo was such a huge success that the booths are being sold out at a sooner rate this year!

4 Reasons to consider positioning your company in EXPO this year:

- * **90%** of attendees said they discovered new local companies they may do business with.
- * **87%** of attendees said they have a significant impact on purchasing decisions for their company.
- * **45%** of the show's attendees come from companies with a yearly sales volume of more than \$1 million. Expo is your opportunity to introduce your products and services to executives with purchasing power.
- * **50%** of those who came to the show said they wanted to keep up with the Baton Rouge area marketplace.

Visitors spend an average time of two hours and 42 minutes at the show. Over 3800 attendees at the expo.

Half of the presidents and owners who attend stayed at the show between two and five hours.

Attached is additional information on the Expo along with a space agreement. All I need in order to reserve your booth is a signature on the agreement to be sent back to me. 50% deposit

t of \$597.50 is also needed to secure the booth. As long as I can receive the deposit with in one to two weeks, that is fine.

Please feel free to contact me with any additional questions you may have.

I look forward to working with you!

Thanks,
Stacy

Stacy Kaklis
Baton Rouge Business Report
Corporate Projects Manager
Office: 225-928-1700 x-170
Fax: 225-926-1329
Cell: 225-445-1660
Email: skaklis@businessreport.com



2008 Expo Booth Info (2).doc LA Work Force Commission 2008 Expo Agreement.doc

From: Michael L Harris/LDOL
To: Audrella Sinegar/LDOL, Monica Patterson/LDOL@LDOL

Date: Monday, July 07, 2008 10:16AM
Subject: Fw: IWTP projections

Good Morning Drella and Monica:

Please review the projections forwarded by Kevin to determine if any adjustments need to be made to the encumbrances forwarded by Michele Tickles.

Mike

Kevin Joyce

From: Kevin Joyce
Sent: 07/07/2008 10:12 AM CDT
To: Michael Harris
Cc: Wendy Thibodeaux; Audrella Sinegar; Monica Patterson
Subject: IWTP projections

Hello, Mike

Attached please find the expanded IWTP projections for additional invoices to be sent to fiscal through 8-1-08. Please let me know if you have any questions.

Thanks,

Kevin

504-568-7289

Attachments:

IWTP ENCUMBRANCES FY 2008 Projections 7-3-08.xls

From: Michael L Harris/LDOL
To: Audrella Sinegar/LDOL

Date: Wednesday, July 09, 2008 09:55AM
Subject: Fw: La. Banker's Assoc. Grants

Please handle

Kami McDonald

From: Kami McDonald
Sent: 07/09/2008 09:18 AM CDT
To: Michael Harris
Cc: Tia Edwards
Subject: La. Banker's Assoc. Grants

Mike,

Tia is requesting a spreadsheet be prepared by your staff which details all of the IWTP grants received by the Louisiana Bankers' Association. The information must include the following:

- A.) Total history of all monies received by LA. Bankers' Association
- B.) All training provided and the names of the providers
- C.) Average amount of money spent on training
- D.) Occupations trained and the average wage increase
- E.) List of partners in La Bankers' Association grants
- F.) Names of specific banks benefiting from the grants

Tia is requesting this information no later than Monday, July 14th. Thank you for helping retrieve this information.

Kami McDonald
Assistant to Deputy Executive Director
Louisiana Workforce Commission
1001 North 23rd Street
Baton Rouge, LA 70802

kmcDonald@ldol.state.la.us
Phone: (225) 342-7837

x';var CcE=[4,1,1,1,1,1,0,1,1];

From: Cathy Breaux <Cathy.Breaux@LA.GOV>
To: "Pcollins@ldol.state.la.us" <Pcollins@ldol.state.la.us>, "MHarris1@ldol.state.la.us" <MHarris1@ldol.state.la.us>
cc: "GMelancon@ldol.state.la.us" <GMelancon@ldol.state.la.us>, "TEdwards@ldol.state.la.us" <TEdwards@ldol.state.la.us>

Date: Monday, July 14, 2008 02:35PM
Subject: RE: Employer Assistance

Paula - I will be glad to come to the meeting. Tia and I are on the phone right now and will call you.

Cathy Breaux

Workforce Program Director

Louisiana Economic Development

P.O. Box 94185

Baton Rouge , LA 70804

225.342.5375

breaux@la.gov

-----Original Message-----

From: Pcollins@ldol.state.la.us [mailto:Pcollins@ldol.state.la.us]
Sent: Saturday, July 12, 2008 9:46 AM
To: MHarris1@ldol.state.la.us; Cathy Breaux
Cc: GMelancon@ldol.state.la.us; TEwards@ldol.state.la.us
Subject: Employer Assistance

I am going to be meeting with Ulysses Williams, former Secretary of Labor, in New Orleans on Tuesday. July 15, 2008. He is interested in hiring 300+ people for a new company which will be locating in Marrero The

company is an international manufacturer with seven locations world wide but this will be the first in the United States . It's based out of Germany . I spoke with him about hiring some qualified ex-felons and members of at risk target groups addressed under WOTC and he's on board with that. I'm not sure what LWC Business & Career Solution Center handles the Marrero area but I will be contacting them as well once I know exactly what the needs are. He is definitely interested in training funds/assistance.

I met him at a Business Incentives Workshop with Marylyn. He contacted me and I agreed to meet him in New Orleans to begin providing whatever assistance I can. The company is scheduled to open September 6, 2008. I can help with his hiring needs and federal tax credits, Mike you can perhaps assist with training, and he's applying for state tax incentives through LED. Cathy, does LED still offer training funds to assist companies?

I will make sure I follow up with all of you. If you will be in New Orleans or can be in New Orleans on Tuesday at 2:00 p.m., we will be meeting at the Renaissance Arts Hotel, 7000 Tchoupitoulas Street . I don't have a Blackberry but you can call me on my cell at 225-235-3474 if you have any comments or questions. I will be in New Orleans from Monday until Thursday afternoon.

I am in the office today, Saturday, July 12, 2008 until 2:00 p.m.

Respectfully yours,

Paula Collins

Louisiana Workforce Commission

Workforce Development Supervisor 2

Phone: (225) 342-4901 Fax : (225) 342-3282

pcollins@ldol.state.la.us

Respectfully yours,

Paula Collins

Louisiana Workforce Commission

Workforce Development Supervisor 2

Phone: (225) 342-4901 Fax : (225) 342-3282

pcollins@ldol.state.la.us

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↑ ↓ ?

From: Michael L Harris/LDOL
To: Stacy Bonnaffons/LDOL@LDOL
cc: Tia Edwards/LDOL@LDOL, Tim Barfield/LDOL@LDOL, Wendy Thibodeaux/LDOL@LDOL

Date: Wednesday, August 13, 2008 06:24PM

Subject: Re: Fw: IWT Grant Approval

That is correct.

Stacy Bonnaffons

From: Stacy Bonnaffons
Sent: 08/13/2008 06:22 PM CDT
To: Michael Harris
Cc: Tia Edwards; Tim Barfield; Wendy Thibodeaux
Subject: Re: Fw: IWT Grant Approval

Mike,

Isn't this the same person I connected you with at Workforce Innovations? I know you talked with them directly and their problems was their delay on submission.

Stacy

From: Michael L Harris/LDOL
To: Stacy Bonnaffons/LDOL@LDOL

Date: Monday, August 25, 2008 04:23PM
Subject: IWTP

Stacy;

We just lost power in the whole building. I sent the staff home at 4:18

From: Michael L Harris/LDOL
To: Stacy Bonnaffons/LDOL@LDOL

Date: Monday, August 25, 2008 07:42PM
Subject: Re: IWTP Corporate Blvd.,

OK - Going Home!!!!

Michael L. Harris, J.D.
Workforce Development Director
Louisiana Workforce Commission
Incumbent Worker Training Program
5615 Corporate Blvd. Suite 300
Baton Rouge, LA 70808
(225) 925-4885
(225) 925-3631 (fax)
email: mharris1@ldol.state.la.us
Stacy Bonnaffons/LDOL

Stacy Bonnaffons/LDOL

To Michael L Harris/LDOL@LDOL
cc

08/25/2008 07:36 PM Subject: Re: IWTP Corporate Blvd.,

Thanks. Monica told me about it at our game. Crazy, eh?

Michael L Harris

From: Michael L Harris
Sent: 08/25/2008 07:20 PM CDT
To: Stacy Bonnaffons
Subject: IWTP Corporate Blvd.,

Stacy:

Power is restored. Air and computers are back on.

Michael L. Harris, J.D.
Workforce Development Director
Louisiana Workforce Commission
Incumbent Worker Training Program
5615 Corporate Blvd. Suite 300
Baton Rouge, LA 70808
(225) 925-4885
(225) 925-3631 (fax)
email: mharris1@ldol.state.la.us

Twenty-eight copies of this public document were published in this first printing at a cost of \$ 125.08. The total cost of all printings of this document, including reprints is \$125.08. This document was published by the Office of State Inspector General, State of Louisiana, Post Office Box 94095, 150 Third Street, Third Floor, Baton Rouge, LA 70804-9095 to report its findings under authority of LSA-R.S. 39:7-8. This material was printed in accordance with the standards for printing by state agencies established pursuant to LSA - R.S. 43:31.

A copy of this report has been made available for public inspection at the Office of State Inspector General and is posted on the Office of State Inspector General's website at www.doa.louisiana.gov/oig/inspector.htm. Reference should be made to Case No. 1-08-0025. If you need any assistance relative to this report, please contact Bruce J. Janet, CPA, State Audit Director at (225) 342-4262.

REPORT FRAUD, WASTE, AND ABUSE

To report alleged fraud, waste, abuse, or mismanagement relative to state programs or operations, use one of the following methods:

- Complete complaint form on web site at www.doa.Louisiana.gov/oig/inspector.htm
- Write to Office of State Inspector General, P. O. Box 94095, Baton Rouge, LA 70804-9095
- Call the Office of State Inspector General at (225) 342-4262